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**Thayer Street District Management Authority  
Board of Directors Meeting**

Tuesday, January 8, 2013

Brown University, 295 Lloyd Avenue - 3<sup>rd</sup> Floor, Providence, RI

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**MEETING MINUTES**

The Thayer Street District Management Authority (TSDMA) board meeting was called to order at 9:07 a.m.

**1. Roll Call**

Directors: Edward Bishop, *Chair*; Albert Dahlberg; David Everett; Paul Griesinger; John Luipold; Susan Mardo; and David Shwaery. (Absent: Steve Lewinstein)

TSDMA Staff: Robin Remy, *Executive Director*

Guests: Shawn Selleck, *general public*

**2. Discussion and Vote on Minutes from December 4, 2012, Board Meeting**

Minutes from the December 4, 2012, board meeting were reviewed. Mr. Everett motioned to accept the minutes, Mr. Dahlberg seconded the motion, and all directors voted in favor.

**3. Discussion and Vote on Financial Report**

Ms. Remy presented financial reports for December 2012. Mr. Luipold motioned to accept the financial report, Mr. Shwaery seconded the motion, and all directors voted in favor.

Owners of 252-254 Thayer, 260-264 Thayer, and 110 Waterman will be notified of TSDMA's intent to submit the properties to the City of Providence Tax Sale in June 2013. Ms. Remy will direct attorney Seth Handy to contact the owner of 108 Waterman regarding payment of unbilled assessments from Fiscal Years 2006 through 2012. Mr. Luipold motioned to write off uncollectable assessments from Charles Samos (\$750.75) and 57 Associates (\$2,554.40), Mr. Shwaery seconded the motion, and all directors (excluding Mr. Griesinger) voted in favor.

**4. Food Trucks**

Mr. Dahlberg presented an updated draft letter to Mayor Taveras, which incorporated input from the December 4, 2012, board meeting. The letter encourages enforcement of existing provisions regarding food truck operations in the city and requests a meeting with the mayor. Mr. Luipold motioned to approve sending the letter, Mr. Shwaery seconded the motion, and all directors voted in favor.

**5. Property Management Report**

Ms. Remy reported on walking the District with Dave Greco, Account Manager, and Jorge, Cleaner, from Ocean State Janitorial to review areas of responsibility and discuss snow removal procedures. The board directed Ms. Remy to contact all District property owners and businesses to remind them of their responsibility to clear snow from sidewalks around their buildings.

**6. Marketing Committee**

Mr. Shwaery reported on the committee's meeting with John Diamantakos of Diamond Star Media on January 2, 2013. Mr. Diamantakos offered to provide a sample RFP to assist the committee with writing its RFP for branding, website development, and social media presence. The committee will meet with Mark Bevington of Ninedot the week of January 14, 2013, and plans to issue their RFP by January 31, 2013.

**7. City of Providence Report**

Gilbane Development Corporation has received all necessary approvals to build a four story apartment building on the corner of Thayer and Euclid Streets. Gilbane is currently working with the City of Providence to finalize a tax stabilization agreement, after which it will begin construction. The project is expected to be complete by late summer 2014.

**8. Other Business - Board**

Mr. Larry Goldstein has resigned from the TSDMA board. The board will work to identify potential candidates to fill this vacancy.

The meeting was adjourned at 9:58 a.m.